



المعهد الأوروبي للعلوم الإنسانية
European Institute of Human Sciences

Employment Application Form

Note: Completion of this form does not constitute an offer of employment.

PART A: PERSONAL DETAILS

المعلومات الشخصية

Post you are applying for:

First Name

Surname:

Address:

Home Tel no:

Daytime Tel no:

Email:

National Insurance No:

DfES number (teachers only):

Are you free to take up employment in the UK with no current immigration restrictions? Yes No

Do you need work permit to work in UK

Yes No

PART B1 : PRESENT OR MOST RECENT EMPLOYMENT

الوظيفة الحالية

Employer's name:

Address:

Date commenced

Annual salary:

Job title:

Notice required (if applicable) or date left:

Please give details of your present duties:

PART E: SUPPORTING STATEMENT

معلومات إضافية

Please state how your skills, experience and achievements to date would make you a suitable applicant for this post. Include details of any relevant unpaid or voluntary work. Your statement will help us to decide whether we should invite you for interview.

Continue on a separate sheet if necessary

Please provide names and contact details of two persons who are able to provide references relating to your suitability for the post. One the referee must be your current or last employer. Do not name your friend or family member.

1.

Name:
Position:
Relationship:
Email address:
Tel: Fax:
Postal address:

2.

Name:
Position:
Relationship:
Email address:
Tel: Fax:
Postal address:

Can we approach your present employer for a reference before the interview: Yes No

Relatives / Other interests

Canvassing of school staff or school Trustees in relation to this appointment will disqualify you

Are you related to a Trustee or employee of the School? <input type="checkbox"/> Y <input type="checkbox"/> N
If yes, please give brief details _____

If appointed, do you have any business and / or financial interest, which might conflict with the duties of this post? <input type="checkbox"/> Y <input type="checkbox"/> N
If yes, please give brief details: _____

Rehabilitation of Offenders Act

Please note that the following section should only be completed if the job description indicates that the post is exempt from the provisions of the Rehabilitation of Offenders Act 1974. If the job description indicates that the post is exempt, you must disclose any criminal convictions found against you. If the post has not been exempted then you do not need to disclose any conviction found against you and need not complete this section.

Have you ever been convicted of any criminal offence? <input type="checkbox"/> Y <input type="checkbox"/> N
If yes, please give details of the conviction(s) and date(s) _____

Declaration

I declare that to the best of my knowledge the information given on this form is correct and can be treated as part of any subsequent contract of employment

Signature _____	Date _____
-----------------	------------

If you are returning this form by email, you will be asked to sign your form upon being called for interview

RETURNING THIS FORM



By Post:
EIHS OFFICE
 The Bordesley Center ,
 Stratford Road, Birmingham B11 1AR

By E-Mail:
 recruitment@eihsbirmingham.org.uk
Enquiries: +44 (0) 121 773 4535